

Government of West Bengal
GOVERNMENT GENERAL DEGREE COLLEGE
AT MEJIA (GOPALPUR)
Gopalpur, P.O. – Mejia, Dist. – Bankura, PIN 722 143 (W.B.)



Information Brochure
Admission 2017-1018

Website: www.ggdcmejia.org; E-mail: ggdcmejia@rediffmail.com

A. General Information

1. The college has 03 (three) streams - Arts, Science and Commerce - offering courses on B. A. (Honours Degree Course) in Bengali, English, History, Philosophy and Economics with 26 seats each; B.A. Programme Course (General) with approximately 80 seats; B. Sc. (Honours Degree Course) in Geology with 15 seats and mathematics & Physics as combination subjects; B. Com. (Honours Degree Course) in Accountancy with 25 seats and B.Com Programme Course (General) with approximately 40 seats. The classes will be held in the day section.
2. The college will follow Choice Based Credit System (CBCS) under the Bankura University. The main aim of that CBCS system is to enhance the ability and to develop the skill for the better employability of the students/learner. The basic idea is to look into the needs of the students so as to keep up-to-date with development of higher education in India and abroad. CBCS aims to redefine the curriculum keeping pace with the liberalization and globalization in education. CBCS allows students an easy mode of mobility to various educational institutions spread across the world along with the facility of transfer of credits earned by students.

Advantages of Choice Based Credit System are-

- The CBCS offers a ‘cafeteria’ approach in which the students can choose courses of their own choice.
- The credit system allows a student to study what he prefers in his own sequence as per his interests. But the applicants are advised to take subjects as per his/her core courses.
- They can learn at their own pace.
- They can opt for additional courses and can achieve more than the required credits.
- Inter college/university migration within the country and outside becomes easy with the transfer of Credits. This means that it will be easier for foreign universities to come and offer courses in India.
- Can opt for one part of the course in one institute and the other part in another institute. This will help in making a clear choice between good and bad colleges/ institutes.
- The students have more scope to enhance their skills and more scope of taking up projects and assignments, vocational training, including entrepreneurship.
- The system improves the job opportunities of students.
- The system will help in enabling potential employers assess the performance of students on a scientific scale.

The course structure of the Honours Degree Course and Programme Course (General) are as follows-

Course Components	B.Sc	B.A.		B.Com	
	Honours Degree Course	Honours Degree Course	Programme Course	Honours Degree Course	Programme Course
Core Course (CC)	14	14	12	14	12
Discipline Specific Elective (DSE)	4	4	4	4	4
Generic Elective (GE)	4	4	2	4	2
Ability Enhancement Compulsory Course (AECC)	2	2	2	2	2
Skill Enhancement Course (SEC)	2	2	4	2	4

3. Submission of Application form does not guarantee enlistment and admission. Only **VALID** applications will be considered for preparation of Merit Lists and admission will be strictly regulated by the existing rules of the Government of West Bengal and norms of the Bankura University.
4. Candidates who have passed H.S or its equivalent examination (10+2) from WBCHSE/ NIOS / IGNOU / ICSE / ISC/CESE / CBSE / RABINDRA MUKTA VIDYLAYA / NETAJI SUBHAS OPEN UNIVERSITY OR OTHER BOARDS/ COUNCIL RECOGNIZED BY BANKURA UNIVERSITY in 2014, 2015, 2016 and 2017 are eligible for application. But there will a deduction of 1% marks for each year for the applicants who passed Higher Secondary (10+2) examination in 2014, 2015 and 2016.
5. Students passing (10+2) level with **vocational Engineering and Technology/ Vocational Agriculture/ Vocational Business and Commerce** may apply for admission to this college for the session 2017-2018 in B.A. Programme course and B.Com (Honours Degree Course and Programme Course) according to the norms of the Bankura University.
6. Students debarred from a college/institute after accepting Transfer Certificate as a penal measure due to unlawful activities, shortfall of required class attendance without valid reason etc. are NOT ELIGIBLE to apply.
7. The applicants can apply for Degree Course(s) –Honours Degree Course & Programme Course (General) - as they want, provided they satisfy the eligibility criteria in the concerned course(s). (For detail information, please see “**eligibility criteria**” pdf)
8. Reservation of seats for SC, ST, OBC-A, OBC-B and Physically Challenged (PC) candidates will be according to the existing rules of the Government of West Bengal. A certificate from the competent authority must be produced during counseling for claiming such reservation. No applicant will be allowed to take advantage of more than one quota of reservation. **Candidates having SC/ST/OBC-A/OBC-B certificate issued by the states other than West Bengal will be treated as General Category for admission.**
9. The application will be considered invalid without payment of Application Processing Fee (including Bank Transaction Charge) to the Bank account of College. (For details, Please see “Payment Procedure” pdf)

10. The merit list of valid applicants will be published on-line and off-line on date as per the published Admission Schedule. The Merit lists will be prepared in the descending order of Merit Index. In case of a tie, precedence will be given to higher subject marks, wherever applicable.
11. A specific period will be announced for rectification of any system generated error. Such corrections will be published as per the published Admission Schedule.
12. No request for rectification or correction of any error committed by any applicant during filling up of On-line Application Form will be entertained.
- 13. Applicants should visit the college website frequently to know the updated information and schedule.**

B. Application procedure

1. Please **read carefully** the instructions above, **eligibility criteria** and **subject combinations** before you start filling the Application Form.
2. The applicant must be sure that he/she has valid **E-mail ID and Mobile Number**. The e-mail account will be used for sending their Account information. Without a valid E-mail account, applicant will not be allowed to fill up On-line application form.
3. Candidates can apply only accessing the official website of this College: www.ggdcmejia.org under the icon Admission.
4. The applicant has to follow 02 (two) simple steps as given below:

STEP- 1	Click “Apply Online” for Registration & Form-Fill up (For detail information, please see “How to Apply Online” pdf)
STEP-2	payment of application fees (For details, Please see “Payment Procedure” pdf)

(I) STEP- 1 (Registration & Form-fill up)

- (i) Each candidate has to **Register** for on-line application to get Individual Account with **Username** (minimum 8 characters) and **Password (minimum 6 characters)** , which must be kept secured and **duly noted by them for future procedure**.
- (ii) Candidates can register only after accessing the official website: www.ggdcmejia.org. The portal for registering for on-line application will remain active from **00.10 hrs on 02/06/2017 to 23.55 hrs 18/06/2017**.
- (iii) The candidates must provide all the necessary details and fill up **mandatory fields** as specified against *(asterisk marked) while registering and Form- fill up.

(II) STEP-2 (Payment of application fees)

(i) An applicant can apply for a single or any number of courses, if he/she is eligible for that or those. Applicant applying for more than one subject has to pay the application fees for each subject separately.

(ii) The application fees (₹. 50) and bank charges for each application form should be paid to complete the application procedure.

(iii) The payment can be made by online (through debit/ credit card) or by offline (In any branch of SBI)

(iv) For online payment, the applicant must keep the e-receipt for future reference.

(v) For offline payment, one Challan duly filled with necessary data of the applicant will be generated. Each challan possesses: (a) Counterpart for Bank, and (b) Counterpart for applicant. Fees in that prescribed format should be paid in any branch of SBI. The applicant must keep his/her counterparts for future reference.

C. Essential Information:

Contact for rectification of system Generated error, if any:	ggdcmejia@rediffmail.com
Phone number of College:	7318846436 , 7432964905
Documents (original and photo copy) required at the time of counselling:	(i) Mark sheets of last examination passed, (ii) Proof of Date of Birth, (iii) Certificate of Reserved quota from appropriate authority of Govt. of West Bengal, (iv) Downloaded hard copy of Application Form with applicant's signature at specific space, (v) Two (2) passport sized (35 mm x 45 mm) photos, (vi) Photocopy of the applicant's counterpart of challan of payment of application fees (For offline mode) and e-receipts (for online mode) (vii) Certificate from last institution attended (School Leaving Certificate).